

# HUNTON PARISH COUNCIL

Minutes of meeting held 15<sup>th</sup> January 2025 at 7pm

Present: Cllr R Smith – chair

Cllr W Knight

Cllr R Wyatt

Cllr R Worsdale

Cllr J Wylie

K Allison – Treasurer

D Lynn – clerk

One member of the public in attendance.

1. Apologies for absence– none received
2. Councillors declarations of interest – none
3. Minutes of last meeting held on 20<sup>th</sup> November '24 agreed as a true and accurate record , proposed Cllr Wylie seconded Cllr Knight.

#### 4. Actions from previous meeting

- (i) Costings and permissions for remedial works to kerb edge of triangle grassed areas, Cllr Wyatt reported he expects to receive a quotation in the coming days following a site visit and meeting with the contractor earlier today. Two quotations have been requested one for repair to the main strip and one for whole triangle. Cllr Wyatt contacted planning department and was informed there is insufficient capacity currently to offer advice on such matters. It was agreed Hunton PC would advise planning of our intention to undertake the work.
- (ii) Feedback on quality of road resurfacing near chapel, Cllr Wylie has been informed the road does not meet the criteria for repairs / further work.
- (iii) Cinder house repairs, Cllr Wylie has obtained two further quotes of £550 + vat and £565, the original quote was for £250. Since the ivy has been removed the damage is perhaps more extensive than apparently obvious, it was agreed to invite the contractor to review the work and confirm his quotation. It may be roof repairs are also required.

Agreed to proceed with the initial quote and it should not exceed £565 proposed Cllr Smith seconded Cllr Knight.

- (iv) Persistent flooding at Arrathorne junction, Cllr Knight has had no information on this, it seems the drainage pipework may not yet be connected as the field is badly affected. It was understood the works would be completed by the end of 2024, Cllr Knight will follow up.
- (v) Replacement of village noticeboard, this has been completed and is a great improvement. The council expressed it's thanks to Steve Knight for the work. The Treasurer confirmed the invoice for materials has been paid. It was requested that work be done to the parish council noticeboard to improve its appearance at a cost not to exceed £50.
- (vi) Playpark inspection recommendations, Cllr Smith reported the inspection recommended the zipwire installation be serviced and requested that Cllr Wyatt contact Streetscape to arrange this.
- (vii) Website and parish councillors email addresses. Cllr Smith advised he has set up a \*\*\*\*@huntonpc.org address and this is working well, it makes it much easier to manage parish council emails. Cllrs Wylie and Knight agreed they would progress new email addresses for themselves. The Treasurer requested one be set up for her use and Cllr Wylie agreed to arrange this.

5. Police report, this had been received and circulated, the parish council noted no crime reported since November 2024. Cllr Smith asked that the general advice on the information from the police be added to the pc website – Cllr Wylie to arrange.

6. Planning applications – no new applications have been received.

Cllr Knight raised the recent notification of permission granted 2D23/00643/LBC and a concern whether works will be undertaken to the septic tank so it meets current regulations. Such works are understood to be required before the property could be sold. The permission document para 3 details the issues. Cllr Knight agreed to make an enquiry of the planning department seeking assurances that the matter has been fully considered and will be complied with as works commence.

7. Matters arising from North Yorkshire Council a copy of the NY update dated November '24 had been circulated with the agenda. The next update will be due on 29<sup>th</sup> January along with dates of future meetings. The clerk confirmed she has registered Hunton for an account on the new parish portal which Cllr Smith has accessed. How we use this resource will need further discussion.

Correspondence has been received regarding consultation on behalf of NYC on provision of sites and facilities for travellers. This to be circulated to all, deadline for responses is 30<sup>th</sup> March 2025.

#### 8. PC maintenance / business

- (i) Land Registry confirmation of land ownership. Cllr Wyatt advised he had made three applications on the parish councils' behalf, the application for the quoits pitch, war memorial, the triangles near village hall and land around the village hall is now registered. The village hall application is almost completed. The remaining application relates to the "pond at the top of 12 acres". An application for the Pinfold will not be pursued as there are no documents to support such an application. If the registration is not completed by the end of May 2025 when Cllr Wyatt steps down as a parish councillor the Chair asked if he would agree to act on behalf of the parish council to complete the process given his detailed knowledge of the applications, Cllr Wyatt agreed. Cllr Wyatt agreed to review the deeds to establish ownership of the village hall.
- (ii) Review of Standing Orders, Cllr Smith asked that the meeting consider reviewing the financial limits on the existing Standing Orders which requires that 3 quotations be obtained for expenditure exceeding £100, this has not been changed since 2018. Two options were discussed to increase to a new specified figure or to express the amount as a percentage of the precept. It was resolved to increase to a fixed specific amount and two proposals were made to (a) £300 or (b) 500. A vote was taken with Cllrs Wylie and Knight preferring £300 and Cllrs Worsdale and Cllr Wyatt supporting an increase to £500, with the deciding vote the Chair supported £500 which is therefore agreed. In future it was agreed as good practice to review Standing Orders annually at the AGM.
- (iii) Recruitment of parish councillors, the recent item in the newsletter has not generated any enquiries. Cllr Wyatt gave notice in his chairs report of his intention to step down at the end of May 2025. The clerk was asked to circulate to all the information on the process for filling casual vacancies. Cllr Wyatt agreed to submit his formal resignation to allow the process to start.
- (iv) Flooding on the Leyburn Road in the vicinity of Scrogg Farm, this along with flooding and ice on the Hauxwell Road are concerns raised by residents in recent days. Cllr Smith confirmed he has been in contact with the Hauxwell estate who have agreed to undertake work to improve drainage, Cllr Smith will contact Highways regarding Leyburn Road, it was noted workmen had been seen in that area but uncertain what had been done.

## 9. Finance

- (i) Any items of expenditure incurred since 20/11/24 to consider – none
- (ii) Report from the Treasurer, this had been circulated in advance of the meeting, the Treasurer highlighted an increased amount for website fees as this was payment for two years as an invoice had not been submitted. The overall position is good. The Treasurer was happy to take questions and after doing so was thanked for her report.
- (iii) Monies owing from NYC for grass cutting, this has now been received. We have agreed to undertake grass cutting for 25 / 26 and the clerk was asked to forward the detail of the contract to the treasurer so an invoice may be raised.

The meeting closed at 8.16pm.

Ref 15/01/2025 / DL

Date of next meeting 19<sup>th</sup> March 2025