

# Hunton Parish Council

## Minutes of the Meeting

### held on 23rd July 2025 at 7.00pm

Date: 23/7/25 - WJKfinal

**Present:**       **Councillors:**  
R Smith (Chair)  
J Wylie  
W Knight  
R Worsdale  
K Allison (Treasurer)

Two members of the public

<b>Item</b>	<b>Recording of meeting</b>	<b>Action/follow up</b>
1.	<b>Apologies for Absence</b> Dee Lynn (Clerk)	
2.	<b>Councillors' Declarations of Interest</b> None	
3.	<b>Minutes of last meeting held 28th May 25</b> Agreed and approved as a true and accurate record.	
4.	<b>Actions from previous meeting</b> <b>(i) 20s Plenty update</b> An amended proposal, which includes Diamond Hill lane to the sewage works, and Church Bank, to the last dwellings (Prospect House and Myrtle Cottage) has been included in the 20mph zone and put out to local consultation, with positive support and feedback and has been forwarded to NYC colleagues in the legal dept. on 12th June to formally advertise as part of a mandatory process, which is likely to take approximately three months.	JW
	<b>ii). Cinder House water butt</b> Cllr Knight tabled estimates for three water butts, fixtures and guttering, in keeping with the age and aesthetics of the Cinder House. It was agreed by unanimous vote, to spend up to £400 ex vat, inclusive of a contribution of £100 from Hunton in Bloom. H in B representative also expressed the intention to undertake further fundraising. The agreed equipment comprises a 500l oak effect banded barrel, cast iron effect guttering and galvanised traditional tap in gutter fixings, estimated cost £413.00 ex vat.	WK
5.	<b>Police report</b> No incidents. One driver reported for speeding and driving without due care and attention.	
6.	<b>Planning applications</b> None	
7.	<b>Matters arising from NYC</b> NYC publication of registers of assets and boundary changes. Noted.	
8.	<b>i) Parish Council vacancy</b>	

Following the resignation of R. Wyatt at the AGM, the vacancy was advertised, through NYC, for two weeks.

Subsequently two people expressed an interest. It was proposed that Karen Barber be co-opted with immediate effect.

Clerk

Proposed: Cllr. Wylie. Seconded: Cllr. Worsdale.

Carried unanimously.

### **(ii) Standing Orders**

Cllr Knight raised the issue of point 1 Standing Orders:

'No contract for goods or services exceeding £500\* shall be entered into without written quotations being first obtained and without express authority of the council, except for any works being required as a matter of emergency to protect or make safe the property of the council.'

Cllr Knight expressed continued concern that the ceiling of £500 was too high and proposed reducing the ceiling to £300, above which Standing Order 1 (obtaining 3 quotes in writing) should be followed. After discussion, a vote was taken.

Votes: Two in votes favour. Two votes against. The Chair then used his casting vote against.

Motion not carried.

Cllr Wylie stated that, as it was agreed at the last AGM to review Standing Orders every year, this matter should be revisited May '26.

Clerk

### **(iii) Bus Shelter maintenance**

Janet Boakes, who volunteers with her partner to stain the shelter, had reported that the shelter needed remedial work to stop water ingress along the exterior beading before they re-stain it.

Cllr Knight presented a self-help plan from Steve Knight to treat the minimal rot and fill above/behind existing beading with a light oak filler.

WK

Materials are estimated to be approx £45 - £50.

Unanimously agreed that Cllr Knight could spend up to £50.00 and that Steve Knight would do the work in dry weather by the autumn.

### **(iv) Beck water quality**

Cllr Knight reported that the issue has been temporarily resolved and that a permanent solution was likely to be put in place over the coming weeks.

She stated that she would be following this up over the summer.

WK

Meanwhile, the beck water quality should be improved over the school holidays and going forward.

### **(v) Dog fouling**

There have been a number of reports from the public of persistent dog fouling in the village areas, including the Pinfold verge. Cllr Wylie reported that up-to-date signage is still not available from NYC (to replace RDC signs).

She is pursuing this through the NYC Regulatory Support team.

JW

It was agreed that the PC put an information post on the FB residents page to raise awareness of the problem.

WK

### **(vi) Village trail box**

H in B requested a box of trail leaflets be put near the new bench by the play area. After discussion, it was unanimously agreed that the village currently has enough signage and as the the village trail leaflets are already in the bus shelter by the village hall, the Parish Council were not in favour of another box.

## **9.**

### **Finance**

The Treasurer reported that the second invoice for HPC verge grass cutting of £376.96 has been received from NYC. The system of remuneration for this element

of the grass cutting contract now seems to be up and running smoothly. Various payments for website (some of which had been received by the Treasurer directly), will in future be directed to M Smith, then invoiced as one itemised bill from him to HPC.

The major expense, grass cutting payments, are up-to-date, and budgets for other expenses are on target, including planned tree maintenance and waterbutt installation at the Cinder House, which leaves a predicted outturn of £5486.00, representing 85% of the current precept.

**Dates for future meetings:**

24<sup>th</sup> September 2025 (moved back from original date of 17<sup>th</sup>)

19<sup>th</sup> November 2025

21<sup>st</sup> January 2026,

18<sup>th</sup> March 2026,

20<sup>th</sup> May 2026 (to include Annual General Meeting).

The Meeting closed at 8.07pm